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# Farm Product Purchasing Agreement

**Author: Kansas Rural Center**

**Farm Product Purchasing Agreement**

*Dates of Agreement: ( / / to \_/ / )\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**Farm:**

**Farmer Name(s):**

**Phone:**

**Email:**

**Address:**

**Product Agreement**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Product Name** | **Unit of Sale** | **Price Per Unit** | **Units Per Week** | **Date Range** |
| *Example: Kale* | *½ pound bunches* | *$1.50* | *24 to 36* | *April(early)-June(mid)* |
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**Terms of Agreement:**

*EXAMPLE:*

*\_Grocer agrees to:*

*-supply farmer with bags, twist ties, and pints for product packaging*

*-check product quality at delivery, return immediately if not satisfactory*

*-pay farm invoices in full within 30 days of receipt*

*-pay the agreed upon price for products ordered and received, unless unforeseen circumstances necessitate a price re-negotiation between farmer and grocer (such as a natural event that impacts the quality or quantity of available farm products).*

*Farmer agrees to:*

*-call or email with product availability/ updates on Sunday nights or first thing Monday morning during dates corresponding to the agreement above, so grocer may place orders for the week on Monday mornings*

*-deliver Thursdays between 7am and 11am or 1pm and 5pm*

*-supply own boxes*

*-package own product per stated grocery standards*

*-submit an invoice with every delivery, to be signed by grocery staff during delivery*

*This agreement is not a legally binding contract, but is a good-faith commitment between farmer and grocer to aim for meeting the paramaters outlined above.*

**Grocer Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_**

**Farmer Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_**